

Sample Invoice

Name and Address of Contractor:

Invoice Date:

Contract for Services Number:

Services Performed	Quantity	Unit Price	Amount

This invoice is for services performed from _____ to _____.

Payment Terms: Net 30 days

Remit Payment to: Same as Contractor's name and address above

Contractor's Signature: _____

Receipt and acceptance of services:

These services have been received and all deliverables are acceptable.

Program Manager/Principal Investigator

Date