



Expression of Interest on Vehicles Tires replacement (Lot 3)

1. Overview / Purpose

This SOW outlines the provision, installation of tires on program vehicles for the organization's fleet during FY26 (1st October 2025 – 30th September 2026). Timely replacement of tires once they are worn out or damaged ensuring reliable movements for programs during site visits, assuring smooth and reliable travels for field activities. Replacement of tires with good quality to sustain all weather roads.

2. Scope of Work

The service provider will:

- Supply tires of a good quality (Not Chinese brands)
- Install tires
- Do wheel alignment
- Do wheel balancing

3. Project location.

All SHL and TPDF site regions.

4. Size of fleet to tires replacement

Tires for 22 program vehicles

5. Deliverables

Insuring well maintained vehicles by installing good quality tires that will support field activities without any faults or delays of site visits.

6. Delivery Timeline

Milestone Deadline, Tire replacement will be throughout FY26 to all program vehicles once their tires are worn out of damaged.

7. Vendor Responsibilities

1. Provide new good quality tires.
2. Fixing the tires on the vehicles.
3. Providing wheel alignments service.
4. Providing wheel balancing service.



8. Customer Responsibilities

1. Provide vehicle access for tire replacement.
2. Sending vehicles to workshops/garage for tire replacement, wheel alignment and balancing.
3. Ensuring tires provided are of good quality and durable tires

9. Key Performance Indicators (KPIs)

The Target is for Tires to cover from 25,000km to 35,000km

10. Review and Evaluation

- ✓ Monthly service performance reviews
- ✓ Quarterly reports and parts condition checks
- ✓ Annual evaluation for potential renewal/upgrade

11. Size and Specifications of the Tires

- Tire size 265/70R16 (7 vehicles, tires should be changed thrice in a year)
- Tire size 235/85R16 (7 vehicles, tires should be changed thrice in a year)
- Tire size 245/70R17 (5 vehicles, tires should be changed thrice in a year)
- Tire size 265/70R17 (3 vehicles, tires should be changed twice in a year)

Payment terms: Net 30 days upon invoice submission

Requirements:

1. Certificate of Incorporation/Registration
2. Tax Identification Number (TIN)
3. Value Added Tax Number (VRN)
4. Active Business License
5. Current Tax Clearance Certificate
6. 3 Customers reference letters with active contacts

All EOI should be directed to tsemiono@hjfmri.or.tz and copy rbonchick@hjfmri.org

EOI timelines:

Deadline for Questions: September 1, 2025

Deadline for Submission: September 5, 2025



HJF Medical Research International, Inc. Tanzania

Submission of Responses

The response should be in pdf format (including three references, corporate clients, business/company registration documents, tax compliance certificates, etc.) should be addressed to Procurement via tsemiono@hjfmri.or.tz and copy rbonchick@hjf.org . The subject should read EOI for the provision of (put the lot number and description of the project as advertised).